



पूर्व तट रेल्वे East Coast Railway
मंडल रेल प्रबंधक कार्मिक का कार्यालय/ सम्बलपुर
Office of the Divisional Railway Manager (P)/Sambalpur
Post: Modipara, Dist: Sambalpur-768002 (Odisha)



No.DRM(P)/SBP/Staff/Optg/Sele./SCR/25%/LDCE

To
The Sr. Divisional Operations Manager,
East Coast Railway/Sambalpur.

Dated:08.10.2024

NOTIFICATION

Sub: Selection for filling up of vacancies for the post of Section Controller in Pay Matrix Level-6 against 25% LDCE quota in Operating Department of SBP Division.

It has been decided to conduct a general selection to fill up 06 vacancies of Section Controller in Pay Matrix Level-6 against 25% LDCE quota in Operating Department through staff of Operating Department lien holder of SBP Division. Applications are accordingly invited from eligible & willing staff as details below:

Category	Pay Matrix	UR	SC	ST	Total
Section Controller (25% LDCE)	Level-6	05	01	Nil	06

(A) ELIGIBILITY:

- Serving regular staff (other than Ministerial) in Pay Matrix Level-1 to Level-6 of Traffic (transportation) Department (lien holder) of SBP Division.
- Educational Qualification: Graduation from any recognized university.
(Education qualification as entered in the Service Book will only be considered)
- Age: upto the age of 40 years.
- The staff should have rendered a minimum of 02 years regular service. Combined service in the eligible posts will be taken into account in respect to the condition of minimum service of 02 years.
- The cut-off date for reckoning service & age will be the date of issue of Notification (RBE No.117/2006).

(Authority: RBE No. 40/2020, Para 125 of IREM Vol-I & PCPO/ECOR/BBS' letter No. ECoR/ Pers/07/ NGC-Optg/Divn.Ref.Cases/268, dtd.20.08.2024).

(B) SYLLABUS:

The syllabus for the written examination is enclosed as Annexure-B.

(C) PRE-SELECTION COACHING (RBE No. 71/1991):

Pre-selection coaching for a period of 3-4 weeks to the reserved community candidates (SC candidates only) should be arranged covering the syllabus by the executive side of the concerned department/units. As it is mandatory, refusal if any should be taken in writing. After completion of pre-selection coaching, a certificate has to be issued by the controlling officer & written declaration (for refusal if any) may be forwarded to this office.

(D) MODE OF SELECTION:

In terms of extant instructions, the positive act of Selection will be conducted on the basis of Written Examination and assessment of record of Service. The written examination is consists of one paper in Professional ability as per syllabus which is enclosed as Annexure-B.

Cont....P/2
02/11/24

(E) **WRITTEN EXAMINATION:**
(In terms of instruction contained in RBE No.196/2018, RBE No. 97/2019 & RBE No. 194/2019)

- i. The questions of the written examination will be 100% objective multiple choice type questions and to be printed in bilingual form i.e. in English and Hindi.
- ii. The duration of written examination will be of 120 minutes.
- iii. There will be 110 questions of objective multiple choice type questions including 10 questions on official language policy & rules with four answer options and the candidate has to answer a maximum of 100 questions.
- iv. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation.
- v. The answers are to be marked on OMR answer sheets and the OMR answer sheet will be evaluated manually.
- vi. Alternation of any type in answer will not be accepted and zero marks will be given for answering having correction.
- vii. There shall be negative marking for incorrect answers. One third of the marks allotted for each question will be deducted for wrong answers.

(F) **SUPPLEMENTARY EXAMINATION:**

There will be no supplementary written examination, since selection is conducted by calling volunteers.

(G) **DRAWAL OF PANEL:**

1. The panel will be formed purely in the order of merit based on aggregate marks of 'Written Examination' & 'Record of Service' and there will be no classification of 'Outstanding' in terms of RBE No.113/2009.
2. The post of Section Controller being classified as "Safety Category post" hence, the staff must secure a minimum of 60% of marks in Written Examination as well as in the aggregate and there will be no relaxation in qualifying marks for candidates belonging to Reserved Community (Estt.Srl.No.266/99).
3. Only those who secure the prescribed percentage of qualifying marks in the written examination will be subjected to scrutiny of Record of Service/APARs.

(H) **TRAINING:**

The employees who are empanelled after due process of selection will be directed for prescribed promotional course training of Section Controller at ZRTI/SINI and those who successfully complete the mandatory training followed by practical training will be promoted as Section Controller in Level-6 in SBP division.

(I) **SUBMISSION OF APPLICATION:**

1. Willing & eligible applicants who fulfill the above eligibility criteria will submit their applications in prescribed proforma (Annexure-A) enclosed herewith to their controlling supervisors on or before 29.10.2024 who will forward the applications in one bunch to the Branch Officer of the concerned Department on or before 01.11.2024.
2. After initial scrutiny, the concerned Branch Officer will forward the applications in a bunch of eligible staff only who fulfill the above eligibility conditions to the Personnel Department under a covering letter with consolidated statements so as to reach this office on or before 07.11.2024 positively. Applications should not be sent in a piece meal manner and after the target date. Applications received after the last date will summarily be rejected without assigning any reason.



Cont....P/3

3. It may be noted that all the relevant columns in the application should be filled completely & strike out the inapplicable columns indicating as 'NA' and forward duly verified & certified by the controlling supervisors/officers wherever specified in the application or otherwise the same will not be considered. The applications received beyond the last date should not be entertained and rejected invariably by the controlling supervisors/officers and same will not be considered. No application shall be received by this office directly and applications received without enclosures, if any will be rejected.

(J) NOTIFYING TO THE STAFF:

Wide publicity should be given to this notification amongst the eligible staff of Operating Department Ilen holder of SBP Division. A copy of notification should be displayed on a notice board. Staff who are on deputation/ leave/sick should be notified to enable them to submit their applications in time. It is further advised that any other communication received in respect of the selection should be invariably be intimated to all the eligible staff.

(K) OBJECTION TRACKER (RBE No. 91/2022):

After the written examination is over, provisional Answer Key of the question paper will be uploaded in ECoR website <https://eastcoastrail.indianrailways.gov.in> (Path: About us → Division → Sambalpur Division → Selection/Suitability). Candidates appeared in the written examination may submit their representation in respect of Answer Key and ambiguity in questions, if any, through HRMS grievance module with documentary proof within seven days period (including intervening holidays) from the date of uploading the Answer Key in the website. [Path: Grievance → Register Grievance → Grievance Type (Promotion/Seniority) → Sub-Grievance Type (Others) → Grievance Description (Type the objection in brief) → Upload necessary authentic document]. After taking into accounts objections if any, the Question Setter will prepare the final answer key which will be uploaded in the ECoR website and the answer key will be final. No further correspondence in this regard will be entertained.

(L) OTHER CONDITIONS:

- Selection to fill up 06 vacancies (as notified) are including 02 temporary vacancies caused due to staff working outside the cadre on ex-cadre basis and when they will be repatriated to their parent cadre of this division, the staff promoted against the said temporary vacancies will be reverted to their former post, if the vacancies are not available to adjust them.
- Applicants in Running categories (Train Managers) applying for the post may please note that in the event of their selection to the post which is General Selection, the benefit of reckoning 30% pay element for the purpose of fixation of pay on promotion/appointment is not admissible (RBE No. 34/2023).
- All other terms & conditions applicable to such selection as per extant rules as on date of notification will be applicable and items overlooked/omitted, if any will be treated as valid and operative.
- Railway Administration reserves all rights to cancel or amend the Notification partly or wholly at any time without any prior notice or assigning any reasons thereof and the administration reserves the right to modify/cancel the proposed selection at any stage.
- If any discrepancy is found at any stage in regard to the applicant the candidature is liable to be cancelled at any stage of selection without any information.
- The staff selected and promoted as Section Controller will have to seek further promotions as per Avenue prescribed to Section Controller cadre and no requests for repatriation to their parent category will be entertained under any circumstances.
- Representation if any, against the instant notification may be submitted to this office latest by 01.11.24 after which no representation will be entertained.

Encl: Application format (Annexure-A) &
Syllabus (Annexure-B).


 (Souvik Saha)
 Assistant Personnel Officer
 For Sr.Divisional Personnel Officer/SBP

Copy to: DC/ECoRSC, DC/ECoRSU, DS/AISCSTREA and DS/AIOBCREA/SBP for kind information.
Copy to: Notice Board of DRM's Office Complex.

Annexure- A

Application for the post of Section Controller in Pay Matrix Level-6 against 25% LDCE in Optg. Deptt. of SBP Division in respect to Notification No. DRM(P)/SBP/Staff/Optg/Sele./SCR/25%/LDCE, dtd.08.10.2024.

1	Name of the employee in full (Block letters)	:				
2	Father's /Husband's Name	:				
3	P.F. No.	:				
4	HRMS ID	:				
5	Date of Birth	:				
6	Age on 08.10.2024	:Years.....months.....days			
7	Community (UR/OBC/SC/ST) [Attested copy of caste certificate(SC/ST) must be enclosed]	:				
8	Educational Qualification (as per entry in Service Book)	:				
9	Details of initial Appointment	:	Date of initial Appointment	Appointed as	Department	Date of Regularisation
10	Present Designation & Station	:				
11	Present Pay Matrix Level (Without MACP)	:				
12	Date of regular entry to present grade	:				
13	Total regular service in the present grade as on 08.10.2024.	:Years.....months.....days			
14	Total combined regular service in the eligible posts as on 08.10.2024.	:Years.....months.....days			
15	Mobile No.	:				

I do hereby declare that, I have gone through the above referred notification and I am volunteering for the post of Section Controller after agreeing to abide all the conditions in the said notification. I am aware that, my application will not be considered if it is deficient in any form or incorrect or not submitted/forwarded before the cutoff date. The information furnished above is true & best of my knowledge. In case anything is found to be incorrect or materially deficient I shall be responsible and my candidature shall be liable to be cancelled at any stage during finalization of the above selection or/and I may be taken up under D&A rules.

Date:

Place:

Signature of the employee

Certified that the above employee submitted the application before the cutoff date to this office and the same is forwarded to Sr.DOM/SBP for further necessary action please.

Signature of the In-Charge with seal

Forwarded to DRM(P)/SBP, the particulars furnished above by the employee have been verified & found correct as per available records in this end.

Signature of Controlling Officer with seal

SYLLABUS FOR THE SELECTION OF SECTION CONTROLLER THROUGH LDCE 25% QUOTA

I. General:

1. Brief History of Indian Railway/ECOR Zone/Division. Organisational set-up of Railway Board, East Coast Railway, Divisions. Functioning of various departments at Zone/Divisions. Loading points, Serving ports in ECoR.

II. Operating:

1. General & Subsidiary Rules, Accident Manual, Station Working Rules/Temporary working instructions.
2. Various train passing documents/written authorities and situations under which these are issued.
3. Procedure of granting and cancellation of Traffic block, Power block, Disconnection & Reconnection of S&T gears(Latest Instructions).
4. Control organization and functioning
5. Freight train operation
6. Coaching train operation, Rake link, Punctuality & time tabling, Maximum Permissible Speed, crossing & precedence of trains, Full Tariff Rate Train booking, Permanent Speed Restrictions, Temporary Speed Restrictions.
7. Section Capacity, Though put
8. Marshalling Yards
9. Important Operating statistics, Wagon and Engine utilization/Targets
10. Interlocking, Standard of Interlocking, Types of Interlocking, Non-Interlocking working at stations.
11. Working of Heavy-duty on track Machines
12. Movement of ODC
13. Steps for optimum utilization of assets, viz. speeds of various rolling stocks, Wagon turn round, Terminal detention, loading & unloading procedures & Precautions.
14. Train ordering, Crew booking, CMS, 09 hours rule, Duty hours & rest periods of running staff, measures to avoid PDD.
15. Freight train examination, Types of BPC, GDR check
16. Maintenance pattern of coaching trains.
17. Air Brake system
18. Securing of stabling loads
19. COA, ICMS, FOIS, NTES, SATSANG module, Data Logger, REMMLOT etc.
20. Abbreviations pertaining to Railways

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09-08-2024

मुख्य यात्री परिवहन प्रबंधक
Chief Passenger Transportation Manager
पूर्व तट रेलवे, भुवनेश्वर
East Coast Railway, Bhubaneswar

Page 01 of 02

सहायक यात्री परिवहन प्रबंधक (II)
Assistant Personnel Officer (II)
पूर्व तट रेलवे, भुवनेश्वर
East Coast Railway, Bhubaneswar

III. Commercial:

1. Weighbridge, Weighment points in ECoR, Dealing with excess load
2. Daily stock report (Coaching, Freight)
3. Free time of loading, Demurrage & Wharfage
4. Indent/Allotment/placement of rakes
5. RR Types
6. Freight incentives scheme
7. Wagon & Train loads
8. FTR trains, Special trains, IRCTC coach booking

IV. Establishment Matters:

1. Discipline and Appeal Rules, HOER, Pass Rules, Leave Rules
2. Implementation of official language Policy, incentives, Constitutional provisions.

V. Others Subjects:

1. Simple Arithmetic
2. Current Affairs

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[Signature]

29-08-2024

Page 02 of 02

मुख्य यात्री परिवहन प्रबंधक
Chief Passenger Transportation Manager
पूर्व तट रेलवे, भुवनेश्वर
East Coast Railway, Bhubaneswar

[Signature]
सहायक कर्मिक अधिकारी (II)
Assistant Personnel Officer (II)
पूर्व तट रेलवे, भुवनेश्वर
East Coast Railway, Bhubaneswar

